

Whangarei District Airport Half-Yearly Report

For the period of 1 July 2019 to 31 December 2019

Table of Contents

1	Commentary	3
1.1	Comparison of Performance Against Objectives	3
1.2	Comparison of Performance Against Performance Measures	3
	Appendix 1 – Financial Statements and Forecast	4

1 Commentary

1.1 Comparison of Performance Against Objectives

Objective	Commentary
i. The Airport is operated as a fully serviceable District Airport for the use of visitors, residents and ratepayers of the Whangarei District.	The WDA is a Joint Venture airport providing an aviation gateway to the District, Northland and the rest of the country.
ii. The short and long-term objectives of the Airport operation meet the needs of scheduled and non-scheduled aviation operators and their customers.	Operations manage the daily aviation needs of both commercial and private users providing a safe and efficient environment recognised by the Civil Aviation Authority (CAA).
iii. The standards of safety are promoted and maintained, recognising New Zealand Civil Aviation Authority and other safety and health requirements.	The Airport is regularly audited against required aviation legislation and monitors compliance through regular user meetings and the continued development of quality safety processes.
iv. The Airport is operated with regard to appropriate environmental practices, legislation, and in recognition of the designation requirements of the District Plan.	Airport operations promote the sustainability of the airport environment and maintain the required activities as identified in the rules of the District Plan, providing best practise noise management.

1.2 Comparison of Performance Against Performance Measures

Performance Measure	2019/20 Target	Commentary on progress
To operate within agreed financial budgets.	Actual spend ≤ budget	Forecast to achieve \$8k unfavourable variance against budget.
Maintain user satisfaction.	>75%	Annual survey scheduled for April/May 2020.
Maintain Airport Certification.	To meet certification standards as required by the CAA. Implement Safety Management System (SMS).	CAA Audit and SMS systems adopted November 2019. Implementation progressing.

Performance Measure	2019/20 Target	Commentary on progress
Health and safety.	Achieve overall decline in incidents.	Regular User Group meetings and safety management. New Safety management System and monitoring in place.
Explore economic development opportunities.	Encourage new business development and existing business expansion.	Increased demand for additional rental car space services. Sustainability opportunities regarding reducing carbon footprint through solar power generation.

Appendix 1 – Financial Statements and Forecast

Whangarei District Airport Forecasting 2019-20.

Revenue	Actuals Dec 19	Full year forecast	Full year budget	Variance	Commentary
Gate Revenue	67,486	134,973	150,000	(15,027)	Parking Charges lower than anticipated. increases pending MoT approval
User Fee/Charge	182,107	364,215	393,874	(29,659)	
Impound Fees	35	35	0	35	
Misc Income - advertising	1,382	2,764	8,000	(5,236)	
Operational Recoveries	18,921	22,000	28,000	(6,000)	
Other Rentals	90,822	181,643	170,000	11,643	
Invest Interest	1,594	3,000	5,000	(2,000)	
Total Income	362,347	708,630	754,874	(31,217)	

	Actuals Dec 19	Full year forecast	Full year budget	Variance	Commentary
Expenditure					
Conference Registration	0	0	4,500	4,500	re catagorised learning and Development
Conference Travel	275	0	0	-	
Learning & Development	2,609	3,000	3,000	-	re catagorised Conference
Administration	0	0	200	200	
Refreshments Provided	3,063	3,300	0	(3,300)	
General Misc	411	5,000	10,000	5,000	offset neg variances
Telephones	364	1,600	1,600	(0)	
Consumables	0	0	0	-	
Insurance	0	17,893	17,893	(0)	
Advert Other	2,165	3,500	3,000	(500)	
Rates Paid	10,124	20,247	20,646	399	
Electricity	17,934	35,868	40,000	4,132	
Water Rates Paid	-530	1,734	1,734	-	
Certification	0	1,000	2,000	1,000	
Weather Forecast	1,620	3,500	7,000	3,500	
Travelling	2,872	4,000	0	(4,000)	
Flags/Decorations	462	462	0	(462)	
Signs Exp	843	1,000	0	(1,000)	
Licenses and upgrades	13	0	0	-	
Pest Control	1,464	4,000	4,000	(0)	
Cleaning Consumables	2,595	3,000	0	(3,000)	
Management Fee	145,653	292,014	287,314	(4,700)	CPI adjustment
H&S Compliance	2,429	0	0	-	
Vehicle Running	0	4,000	0	(4,000)	annual recovery
Bank Fees/Charges	3,626	7,252	7,500	248	

	Actuals Dec 19	Full year forecast	Full year budget	Variance	Commentary
Cleaning	10,487	20,973	32,000	11,027	offset neg variances
Security	4,816	9,633	8,000	(1,633)	
Refuse removal	2,213	4,400	0	(4,400)	
Other Professional fees	26,169	34,000	20,000	(14,000)	Consultancy: SMS development
Audit -External	10,117	25,000	25,000	(0)	
Runway Maintenance	200	2,000	10,000	8,000	deferred maint
Drainage	355	1,000	5,000	4,000	deferred maint
R&M Buildings	425	1,000	0	(1,000)	
Hired Plant Interior	650	650	0	(650)	
R&M Gardens	8,215	25,000	40,000	15,000	Reduced forecast as dry summer/year
R&M Fence	234	1,000	1,000	(0)	
R&M: Lighting	21,850	25,000	25,000	(0)	
R&M: Other	7,802	25,000	25,000	(0)	
Depreciation	103,537	207,075	232,371	25,296	
Total Expenditure	395,060	794,101	833,758	39,657	
Net Profit / (Loss)	(32,714)	(85,471)	(78,884)	8,440	